

## TERMS AND CONDITIONS

### 1. Variation of Terms and Conditions

All quotations are made and all work accepted only on the following terms and conditions unless confirmed in writing by Blake Builders.

### 2. The Contractor

The Contractor is Blake Builders, to whom payments should be made.

### 3. The Customer

The customer is the name shown on the quotation. The customer is responsible to Blake Builders for payment.

### 4. Payment

On acceptance of quotation/estimate and prior to work commencing for works in excess of £500.00 there are 2 payment options available,

- I. 20% of quoted value to be paid up front and payments to be made every 2 weeks thereafter for duration of works, statements of work will be provided.
- II. 1/3 of quoted value to be paid up front, 1/3 half way through works and 1/3 on completion.

Payment for works in excess of £10,000 can be made using payment options I only.

Full / outstanding payment required within 10 days of completion.

### 5. Cancellation

The deposit paid up front will not be refunded if work is cancelled by the client due to loss of earnings and material costs.

### 6. Working Arrangements

All prices quoted and acknowledged are on the basis of free access and unimpeded working, during normal working hours, unless otherwise agreed in writing. Additional works found necessary at the time will be agreed with the client and charged for.

### 7. Delivery Arrangements

Where deliveries or site work is involved all prices quoted and acknowledged are on the basis of free access and unimpeded working, during normal working hours, unless otherwise agreed in writing. Additional works found necessary at the time of installation/service will be agreed

### 8. Warranty

Goods and services supplied by Blake Builders are supplied with the following warranty:

a) Upon receipt by Blake Builders of notice in writing on any alleged defect within 12 months from the date of invoice, the company will replace or repair free of charge any item of equipment requiring repair or replacement by reasons of defective material or workmanship.

b) The warranty shall not apply to:

- I. Any part injured by fair wear and tear, neglect, maltreatment, improper use or storage

II. Any item that has been altered or repaired during the warranty period other than by Blake Builders.

## METHOD STATEMENT

1. Contractor/s arrives on site and makes themselves known to the client.
2. They ensure work to be carried out is the same as the spec given.
3. Materials to be unloaded and left in suitable place, vehicle to be parked in a safe and correct manner with regard to the amount of time the vehicle will be there.
4. Work to be carried out safely and in accordance with Health & Safety regulations. With respect for others, to cause as little mess and disruption as possible. Leaving site clean and tidy at the end of every day.
5. Clients to be understanding of work being carried out and the effect it may have on day to day living, any problems to be discussed with the contractor.
6. On completion of works the contractor will invite the client to inspect all works carried out, to ensure they are happy with everything.
7. All equipment will be removed from site, the area cleaned and a full inspection to ensure that the area and route used is left as found.